

HOLLYWOOD REGIONAL BRANCH HISTORY

1949-1959

DORCUS CONNOR

- I. INTRODUCTION
- II. 1949-1959: A CHRONOLOGICAL REVIEW
- III. "ONLY IN HOLLYWOOD"
- IV. STATISTICAL DATA
- V. STAFF
- VI. ADDENDA: PHOTOCOPIES OF SEVERAL INTERESTING ITEMS (MISSING 10/1790. Some of these may be in the Scrapbook.)

## HOLLYWOOD REGIONAL BRANCH HISTORY

1949-1959

### INTRODUCTION

Within the far-flung constellation of ~~fifty~~ four branches starring the sky of the vast Los Angeles public library system are many old branches burning with a steady glow, a number of sparkling new ones, others about to add their brightness, and some still embryonic, whose light will shine where none shone before. When the new ones first appear, a radiance lights up the horizon, and each star in the constellation burns just a little more gayly as a welcome to the newcomer.

Old branches can remember fondly "grand openings," too, when they were in the limelight. Hollywood looks back to several such openings, each grander than the last, stretching over more than half a century. It has experienced many typical branch developments concurrent with local and world conditions, many dramatic episodes, such as a fire, serious water damage, and a ransacking. But in some way quickly apparent to anyone who has worked there, and acknowledged even by those who have not, it has a special quality all its own. Made up of many facets, it shines with its unique light, a bright, steady star in the firmament: proud of its past, eagerly living its present, confident of its future.

From its classic beginning in 1905 as the raison d'etre for the organization of the Hollywood Woman's Club<sup>1</sup> to its present status as a large regional branch serving an urban business center, Hollywood has mirrored the astounding growth of Los Angeles from the turn of the century. Many can remember when indeed it was the very brightest star among the branches; in 1932-33, for example, it's circulation was over 430,000 -- twenty-seven years ago! Today, in spite of civic and library development away from the center of the city, Hollywood ranks fourth in adult circulation and has never stopped

---

1- On April 15, 1905, about fourteen women met to form the club, and "Resolved, that an association be formed for the purpose of establishing a Public Library in Hollywood."

N.B. All quotations in this report, unless otherwise identified, are from annual or historical reports of Hollywood Branch.

stopped growing as far as reference service is concerned.<sup>1</sup>

Early annual reports and previous historical reports provide fascinating reading for anyone interested in a city's growth, in education, in civic affairs, in human relations. Above all the last, for the most beautiful and efficient building, the most excellent and appealing books, the most modern methods and machines are all dependent upon a staff of the right calibre and morale. In this regard Hollywood's history has again followed a classic pattern: long years of service by early Branch Librarians imbued with unselfish devotion, followed by more frequent staff changes under complex conditions in a rapidly-evolving city. Throughout the years, the reports are studded with tributes to enthusiastic and competent staff members.

### 1949-1959: A CHRONOLOGICAL REVIEW

#### February 1949-June 1950

In February 1949 a most significant change occurred at Hollywood: Miss Zada Taylor became Branch Librarian following the transfer of Helen Spotts to University Branch. Like her earlier predecessor, Miss Roberta Bowler (who began work at Hollywood in October 1923, when, as the reports state, "order began to emerge") Miss Taylor brought to Hollywood those qualities of personality, character and ability that are the hallmarks of leadership and high standards. Hollywood was ready for internal re-organization after the many characteristic problems of an outstandingly busy branch which had grown in service faster than in staff. During this first year and a half, after an exploratory survey of conditions and needs:

- 1- Staff duties were re-evaluated, re-organized, re-assigned
- 2- The extensive "locked case" collection was drastically cut
- 3- The large "popular library" pay collection was ruthlessly weeded
- 4- 7-day books were converted to 14-day
- 5- The Picture File was organized to meet a local need
- 6- Backlogs in Overdues, Fine due letters, Snags, Slipping, Catalog changes, filing and withdrawals, were eliminated
- 7- The Information File was revised and brought up-to-date
- 8- The Biography Index was completely revised; the 920's inventoried
- 9- Weeding, re-organization and shifting of balcony periodical holdings was almost completed \*
- 10- The "major project" of a systematic weeding of the entire collection

---

1- In 1948/49 system-wide survey, Hollywood had highest reference count

was completed in Fiction, 100's through 600's; Foreign books, Reference collection

- 11- Janitor service was increased and building maintenance improved
- 12- Messenger-Clerk time allotted to the Children's Room improved house-keeping there; increased time of an Intermediate Clerk-Typist enabled the Children's Librarian to improve school service

All this was accomplished in spite of serious staff deficiencies through illness and turnover, while serving the "mad, weird and vocal" public! The record shows what can be accomplished when an excellent supervisor is in charge, and the staff is inspired to give their best; the years that have followed, with their ups and downs, have reflected this same spirit: problems can be solved; service can be improved; morale can be kept high; librarianship is rewarding; working at Hollywood is exciting.

#### July 1950-June 1951

By the end of 1950/51, the condition of the branch was excellent. New lights were installed on the first floor in December; the building was painted during the second half of the year; the main desk was remodelled advantageously. Photographic lending was installed November 1, and this important service betterment was enthusiastically accept by staff and public. Mary Hugentugler transferred to Hollywood as Senior Librarian when Edna James reverted to the Librarian classification.

Internal housekeeping and service projects forged ahead: weeding was almost completed; the Picture File grew "by leaps and bounds" thanks to Kathryn Carr and Emily Lamar; balcony re-organization and Pamphlet File index were completed by Sylvia Axelrod; service to children improved; reference, reserves and inter-library loans kept on growing and demanding more staff time.

This was the year of de-centralization following the 1948 Library Survey. Group discussions elicited pro and con reactions. Suggestions concerning the book ordering process included:

- a plea for statements of policy and standards,
- a plea for more consistency in fiction purchase vis-avis Fiction Department and branches,
- a statement on the negative aspects of the curtailed buying of so-called "light" fiction, based on two years' experience,

Proposals to improve the regional plan called for:  
meetings within regions,  
definite schedule for exchange of staff within regions,  
expanded inter-library loan service within regions,  
clarification of regional relationships,  
clarification of line authority of Regional Librarian.

For the administrative officers of the library, this is one of the most important reports under review. Much of it bore fruit.

July 1951-June 1952

Senior Librarian Mary Hugentugler transferred to West Hollywood on February 1 and Hilda Dobrin came from Reseda to take her place, remaining until January, 1958. Sylvia Axelrod transferred to San Pedro in April; Edna James went on extended sick leave after twenty-six years of service, retiring in March. It was indeed a year of high staff turnover: the clerical staff showed eleven changes, the messenger-clerk staff showed four.

But progress was made nevertheless:

- 1- The first systematic weeding was completed, a much-needed improvement
- 2- An actual count of registered borrowers was taken, and the registration file weeded
- 3- Balcony periodical holdings were shifted
- 4- The Picture File was a heavily used tool of 5,000 items
- 5- Spot inventories (being continued to date) showed over 500 books lost
- 6- The pay collection was cut to one section of shelving

Reference, reserves and inter-library loans proved to be a major part of Hollywood service. Work with children improved in spite of the need for longer hours (a perennial plea!) and the increase<sup>in</sup> in urban versus family neighborhood status of the area. When the Broadway-Hollywood closed its huge rental library, more patrons sought out the branch. A growing need for more technical material was evident. Hollywood's public proved so avid that any new books were devoured: "everything is used no matter in what form, pictures, pamphlets, periodicals, maps, and books alike." More telephone service resulted from higher bus and carfare; people who moved to the "Valley" still continued to use Hollywood, where they worked and shopped.

After the building was painted, finishing details in the spring of 1952 included new labels for special collections, directional signs in the stacks, floor-cleaning, re-location of switchboard, sprucing up of staff quarters,—all much appreciated by public and staff.

Regional meetings brought forth these questions: "Do we want rather mediocre meetings and guided buying? Are these meetings valuable enough for time that might be used in further examination of books? Is control strong enough to accomplish purpose." Significantly, the 1951/52 annual report proposes the Book Order plan now in effect.

July 1952-June 1953

On October 10, 1952, Zada Taylor became full-time Regional Librarian; the consequent loss of time given to Hollywood was keenly felt, and elicited this statement:

"Since Hollywood has always had a Senior Librarian, and has now lost the full assistance of the Principal Librarian, and yet is being asked to give regional service plus substitute assistance, it is obvious that a full-time Principal Librarian and a full-time Senior Librarian are a necessity for this branch."

Substitute demands within the region took 88 full days of professional time and 47 full days of clerical time, from Hollywood.<sup>1</sup>

Progress, however, was reported on many fronts:

- 1- Revision of the catalog and Information and Biography files;
- 2- Re-arrangement of fiction shelf-list; inter-filing of dead and live cards;
- 3- Book checks and pockets put in periodical files for quicker charging;
- 4- Printed indexes (e.g. Grainger) checked for branch holdings;
- 5- Inventory resulting in 750 books lost
- 6- Improvement of the music collection with the assistance of Joan Meggett of the Music Department
- 7- Expansion of the Picture File thanks to pamphlet drawers transferred from Lincoln Heights branch.

The Children's Room noted increased use of its exceptional collection by artists, writers, teachers, costume designers, and TV and radio producers. Residential multiple-unit building began to grow, business concerns to proliferate. A most prophetic comment was made: "... the demands of business will increase, and that demand is for reference service ... purchase of more business and financial guides would satisfy some of the current business questions we are asked." The reference work-load increased apace, demanding increased book budget allotments and more allocation of staff time.

July 1953-June 1954

For decades the auditorium at Hollywood had been heavily used for clubs and civic group meetings, art exhibits, concerts, discussion groups. As the immediate area changed to a business center and organizations built or found other places with more flexible hours in which to meet, this use decreased, easing the maintenance and supervision problem for the library staff. This

---

1- See Statistical Data appended

year a decision was made to "schedule no regular classes" but to allow a minimum of auditorium use by citizen groups.

In spite of single household movement away from the library's location, meager hours of service, the parking problem, and withdrawal of Valley View school deposit service along with the coming of the Hollywood Freeway, the Children's Room showed increased activity (with an increase in school enrollment). Bess Wootten's earnest and intensive work with school visits, class visits, and PTA participation showed good results. Children who do come to Hollywood get fine books and understanding help.

Both librarians and clerks were brought in from the region for training under close supervision, for periods ranging from four hours to two weeks, depending upon background, experience, and need. "This is a time-consuming job and costly in loss of work with our present staff, but is something we feel is worth the price and we would like to continue as much of it as possible."

Internal improvements were headed by expansion of the Picture File into its final size, twenty-eight drawers. This meant re-cutting and re-labeling pictures to fit the new file, a job capably done by supervisor Eloise Schlesinger and staff. Pamphlet files were streamlined and weeded, in line with the policy to house and maintain only a limited collection, expendable and frequently revised. Inventory revealed again the chronic high loss, this year over 400 items. Dorothy Askenazy contributed an index to paintings and painters, for reference need.

Reserves had become a characteristic Hollywood service, its good aspects of public relations also reflecting unusually heavy demands on the book collection, and a realistic indication of inadequate book fund. There were 15,681 reserves and inter-library loans processed.<sup>1</sup>

#### July 1954-June 1955

This was a year of increased population and business, of course reflected in the library. This year, too, all schools except Selma had school library

---

1- See Statistical Data appended

collections, accounting, along with previously noted factors, for a slight decrease in the Children's Room circulation. But there was an increase again in reference service to adults: drama teachers, illustrators, youth leaders, student teachers.

Substitute duty again took a heavy toll of Hollywood staff: 22 weeks of professional time, 10 weeks of clerical time. A reference count was made from January through April, revealing an average hourly rate of over thirty reference questions, excluding directional and quick information inquiries.

Management improvements included:

- 1- Revision of periodical checklist at reference desk;
- 2- Re-arrangement of the Reference Room for better service and supervision;
- 3- Expanded and indexed file of telephone directories;
- 4- Revision in progress on local staff "workbook" manual.

Spot inventory resulted in 672 books Lost. Reserves were 8,555; inter-library loan requests were 7,159; total, 15,614!

#### July 1955-June 1956

This year the Hollywood Chamber of Commerce Development Program was adopted; population again increased; the Capitol Records building was a new note on the skyline along with such large buildings as the Hollywood Medical Center at Hollywood Boulevard and McCadden Place.

Staff turnover seemed endemic by this time; one of four librarians (adult) and  $3\frac{1}{2}$  or  $8\frac{1}{2}$  clerk-typists remained the whole year! Over 29 weeks of professional time were necessarily allocated to clerical tasks. There was a book loss of 1,414; 524 Delinquent Lost.

Projects completed were:

- 1- Central Library's periodical holdings list put on cards for easier use;
- 2- Periodical backfiles were weeded, re-shelved and shelf-read;
- 3- A Policies file on cards was instituted

The year was highlighted by staff exchanges with the Central Library and branches, drawing favorable reaction all around. There were also Orientation, Senior Librarians (in regional branches), and Regional meetings of professionals to discuss problems, procedures and standards of service.



July 1956-June 1957

With a staff of six librarians, nine clerk-typists, and four messenger-clerks, the Branch Librarian revised assignments and duties in line with good management. Reader services continued to mount, with 19,114 reserves and inter-library loans as one measurement of demand. The 86% adult circulation (still the highest in the system) pointed out the heavy use of adult personnel and resources. Substitute duty again cut branch service, consuming 30 weeks of professional time and 6 weeks of clerical time.

The book collection showed plainly the wear and tear in all sections. A branch collection (over fifty years old in some aspects) suffering severe loss in both old and new titles, and subjected constantly to heavy use, could not be replenished adequately with available funds. Bindery shipments had reached 300 a month, yet many valuable books had to be mended instead of re-bound.

Hollywood's staff participated actively in the Library Bond issue campaign; standards of children's service maintained a high level; an unusually competent professional staff worked on a very tight schedule to carry the increasing work-load on a current basis, with zest and ability. The summer substitute service of Irene Carmody proved, as always, a blessing.

A permanent Recordak replaced the old rented one; the switchboard was exchanged for a slightly newer model; six new workroom desks were provided, and a typewriter was replaced (hallelujah!). The need for a cash register, a lift to the second floor, and an additional typewriter, were pointed out. Workroom space and tools were necessarily on an assignment-deadline priority basis, for all staff.

Adoption of Book Selection Policy statements by the Library Board were much appreciated.

July 1957-June 1958

Once more staff turn-over soared, this time to 60%, and a slow-down of projects under way resulted. Time was needed for hiring and training new staff members, while public services continued to climb. Senior Librarian Hilda Dobrin transferred to Memorial Branch in January 1958 and was not re-

placed until March 24, by Dorcas Connor, new to the Los Angeles branch routines and procedures. Librarians Barbara Moore, Joan Wicher, Dorothy Newshaw, Ann Williams, and Mary Mann all left Hollywood, leaving only Eloise Schlesinger, Dagny Williams, and Bess Wootten as continuing professionals. This meant that the Regional Librarian assumed supervisory, reference and daily routine responsibilities; she also had to train a new Senior Librarian. At the end of the year there were still two professional vacancies and a half-time clerical one. Hudos are in order for the librarians and clerks and messenger-clerks on the staff who gave their best to keep our colors flying. Exceptionally valuable clerk Consuelo Kirtland was transferred to Los Feliz branch as a vacancy there had to be filled with the best person available at the time. In this same year of serious staff turnover, Hollywood librarians spent 39 weeks of time substituting at other branches, clerks spent 17 weeks.

One wonderful thing did happen: the branch had a face-lifting inside and out between August and January; the new paint and fresh colors made work more fun and patrons pleased as well. Money donated by our "Friend of the Library" re-furnished the staff lounge in gay colors; the new kitchen floor was a big improvement. And the fishpond was at last replaced with garden planting!

Second only to the painting of the building, the beautiful new catalog of 240 drawers changed the whole appearance of the lobby. Moving the cards into it was the kind of chore that has a happy ending.

With the appointment of Tony Mafria as Personnel Technician in the Personnel Department, time was available there to institute the Trainee Program, an important one. Hollywood was assigned two on a half-time basis each. One resigned after two months, one, Anne Douglass, stayed and became a full-time librarian following graduation from USC Library school in August 1958. Another one, Elsie Becker, came to Hollywood in May 1958 and has continued to date on a half-time basis, receiving training and experience at both Hollywood and other regional branches. The Trainee Program, from Hollywood's experience, seems a most valuable and practical one from many aspects.

Trainee-librarian Anne Douglass had a special interest in young adults,

and this dove-tailed nicely into the introduction this year of the Young Adult Program. She organized with enthusiasm a special collection but decided shortly thereafter to accept a foreign duty tour in Germany with the Air Force. While Hollywood does not have a large young adult public as such, the collection is being maintained and increased as a special service.

Mention should be made of the fact that Senior Librarian Hilda Dobrin attended the UCLA Conference on Library Administration in August 1957, which from all reports was a most valuable experience.

#### July 1958-June 1959

Clear indication of Hollywood's continuing growth is given in the 19,745 increase in multiple-unit dwellings since 1950, the highest in the county.<sup>1</sup> Business thrives; as reported by the Chamber of Commerce there has been an increase of \$11,550,000 since the inception of the Development Program in 1956. This year 108 national television programs originate here; last year there were 90; television is now a \$200,000,000 business in the area.

One recent trend in library use is a voracious demand for everything relating to investment and the stock market. The Moody's investment manuals are literally in constant use and have to have new covers; patrons ask for the Kiplinger letter before it arrives; our Thomas' Register of Manufacturers is in tatters by the end of the year; many inquiries are still necessarily referred to the Business Department at the Central Library.

In line with increased reference demand, more professional time was scheduled, and in April the Children's Librarian began work one night a week. Again the branch served as in-service training ground for several librarians in the region. Senior Librarians in regional branches resumed meetings at Hollywood and the Orientation Program brought new LAPL librarians to Hollywood on their visit to a regional branch. Time taken from branch activity by new librarians in the orientation series is worth it in many ways, say those at Hollywood.

All professional staff members and many clerks found the USO Workshop series this year most stimulating; reports at the regular Tuesday staff meetings widened our horizon. Five of seven librarians attended the CLA

---

1- Los Angeles Regional Planning Commission. Population Research Section. Report, July 1, 1959, p. 1

Southern District meeting at UCLA. Hollywood also participated in the intra-mural discussions on CLA and ALA Standards. On invitation, the Senior Librarian spoke to the Hi-Y Wives of Hollywood about the LAPL system and the Branch's regional services.<sup>1</sup>

The Student Use Survey during March-April, while a chore, was provocative. Certainly it made us more aware of performance and responsibilities in this field. Staff and resources answered approximately 90% of the inquiries; only 26 % of the students reporting had used school libraries; senior high school students led the list, with college and university a close second. One exploratory conference was held with Mrs. Bishop, Hollywood High School librarian.

Hollywood shared with John C. Fremont branch many of the West Hollywood patrons while the new building there was in progress; this accounts for some of the year's increase in circulation. Reserves and inter-library loans soared to 19,653! The visifile averaged 350 titles every day. The new short form first overdue notice was a boon, for 6,493 first notices were sent out during the year. Total for all notices (1st through 4th) was 9,503. The new policy of filing applications immediately also proved a time-saver.

Internal projects included:

- 1- Discussion at staff meetings of the July 1958 Branch Management Standards;
- 2- Regional file was weeded;
- 3- Based on a statistical survey of use, a thorough revision of the periodical holdings was made by the Branch and Regional Librarians;
- 4- Continued inventory resulted in 1,313 books lost.

An expensive and disruptive period of Recordak trouble last<sup>ed</sup> intermittently from August to October; staff members have been intrigued with the current advertisements of a compact and attractive new model. Some of the heat generated by blank film and hand-charging was dissipated with the provision of two new electric fans; three new posture chairs were greatly appreciated.

One adult education class, Writing for Publication, was held in the auditorium on Tuesday afternoons; it will not be continued in the library next year. Several other requests for use of the room were denied, in line

---

1- The Senior Librarian refused invitations to 1) be Program Chairman of the Southern California Technical Processes Group, but was a committee member, 2) participate as a panel member of Standards discussion at CLA Southern District, 3) re-organize a special library in Bogota, Columbia on invitation of the International Cooperation Administration and the Organization of American States.

with administrative policy.

For Library Week, in addition to bulletin board displays featuring the new branches, a special window display was placed in the Security Bank window around the corner. Pickwick and Satyr Bookstores, Hollywood-Broadway book department, Citizen-News Stationers, all on Hollywood Boulevard, displayed posters and streamers. Most fruitful was an unsolicited column in the New York Times on April 17 (copy attached) by the Hollywood correspondent. In addition to patron comment, letters were received, and the Library Journal asked for an article about the branch. Perhaps as a result of the newspaper article, an exciting picture story of Hollywood branch was prepared by a local news-photographer team for publication in the American Weekly, with Dick Powell, Jane Lockhart, Edith Head, Bill Lundigan, Playhouse 90 writer Caruthers, movie producer Ross Hunter, and several starlets, shown using various library tools and resources. The story, alas, has not appeared as yet, but we are still hoping ...

In addition to stalwart veterans Bess Wootten, Eloise Schlesinger, and Dagny Williams, new librarians Giovanna Castelfranco, Bernice Wilner, and Marian Mayer contributed their experience, ability, and enthusiasm. The imminent addition of a Senior Clerk to the staff will aid materially in eliminating some of the clerical routines now necessarily assigned to the professionals. All clerks and messenger-clerks, too numerous to list, give their best in individual performance and in team work to keep the wheels turning smoothly and to satisfy a demanding public, as well as to maintain regional branch standards. If the past ten years can be taken as a guide, the next ten will see its ups and downs, its problems and its progress, all taken in stride by a staff high in morale and exceptional in loyalty and spirit.

### III. "ONLY IN HOLLYWOOD"

Local columnist Matt Weinstock often uses a humorous or sociologically interesting paragraph about this area which he heads "Only in Hollywood." As the branch serving the public in one of the two major entertainment centers of the nation, and as a regional branch of the LAPL system, the Hollywood library has many unique aspects.

Its location in the heart of an urban business-shopping center which is also a world-famous entertainment center

Its spacious Reference Room, sought out by students and research workers. To quote a colleague now working at UCLA: "Oh, you work at Hollywood! I own a piece of one of those reference room tables: long years ago I practically lived there when I was in college. I could read and study to my heart's content, when the campus library was crowded and the dorm full of bedlam."

Its special and somewhat "off-beat" public. In addition to the regular branch library public of elderly retired people, busy housewives, business men and students, children, --the general library public, Hollywood has a fascinating clientele of all types of people in the arts, entertainment, and intellectual world. Actors who have been great, those who could have been, those who may be ... Writers of every type and personality. Designers of costume, make-up, stage, TV, and screen. Artists amateur and professional, working in many different media. Occult science addicts in profusion. Advertising agency employees, from clerks to producers. Musicians seeking old popular songs and new opera scores. The list could go on and on ...

Its special and exceptionally heavy reference service, both at desk and by telephone. TV, movie, advertising, and radio people work against short deadlines, and much work is done for them by phone. The Picture File is an invaluable tool; biographical indexes are a must. The Reference Collection now numbers about 4,200 volumes, and includes many expensive art books and reference serials (which accounts for a comparatively low book turn-over rate).

Its collection of telephone directories from the United States and major cities throughout the world, which is in constant use.

Its play collection, largest branch collection and one of the largest in Southern California. Constantly depleted, constantly re-plenished.

Its status as a regional branch for ten smaller branches, six of which are above the median in a system-wide comparison of circulation.

Its hours, from 10 a.m. to 9 p.m., six days a week, unique in the branch system.

Its far-flung and growing "alumni association" of staff members who have been promoted within the system.

Its distressing and costly high rate of Delinquent Loans.

Its many patrons who bring gifts of magazine files, books, pictures, and who send a flood of greetings and goodies at Christmas time

Its inquiries by mail from all parts of the world. Such as the letter from England asking Screen Actors Guild information, addressed: ANY GOOD PUBLIC LIBRARY, HOLLYWOOD.

IV. STATISTICAL DATA

CIRCULATION: 1909 - 1959

1909	31,583
1919	142,550
1929	315,194
1939	352,702
1949	311,168
1959	393,608

YEAR	CIRCULATION	1949 - 1959	
		BOOK COUNT	CARDHOLDERS
1949/50	347,323	74,185	38,300
1950/51	334,934	69,522	40,894
1951/52	344,461	62,825	31,167
1952/53	331,959	62,745	20,051
1953/54	334,685	64,279	29,769
1954/55	341,467	67,013	29,995
1955/56	339,135	65,600	30,952
1956/57	338,581	66,764	31,065
1957/58	360,167	67,664	33,502
1958/59	393,612	67,498	35,599

RESERVES AND INTER-LIBRARY LOAN REQUESTS

YEAR	RESERVES	ILLS	TOTAL
1953/54	8,254	7,427*	15,681
1956/57	10,938	8,176	19,114
1958/59	11,333	8,325*	19,658

\* West Hollywood closed 6/14/58 - 3/9/59

BOOK FUNDS AND INVENTORY LOSS

YEAR	BOOK, SERIAL, BINDING FUNDS				INVENTORY LOSS	
	ADULT	JUVENILE	TOTAL	BINDING	Books	Dollars
1952/53	9,300	1,250	10,750	\$2400	750	3000
1953/54	9,300	1,250	10,550	\$2600	495	1980
1954/55	10,000	1,250	11,250	2440 books	672	2688
1955/56	10,000	1,350	11,350	2440 "	108*	452
1956/57	14,850	1,838	16,688	2440 "	1,012*	4048
1957/58	15,650	1,838	17,488	\$600 "	708	2832
1958/59	16,813	1,875	18,651	3600 "	605	2420

17,400

\* A special count of 1956 Delinquent Lost was 701 books valued at \$2,392.16. As reported to Miss Durfee by Zada Taylor by memorandum of Dec. 27, 1957: "This includes only those DL records that are outstanding as of this date and does not include any DL's that have been returned nor any DL's that were "Claims Returned."

N.B. A total known loss of 4,350 volumes means about \$17,000 @ \$4.00 a volume. A great many of these DL's are new non-fiction.

SUBSTITUTE TIME GIVEN BY HOLLYWOOD STAFF (Man-Days)

	Librarians	Clerks
1954/55	110.3	50.3
1955/56	143.3	31.8
1956/57	169	33.6
1957/58	242.7	97.8
1958/59	108.8	40.4

Respectfully submitted,

Dorcas W. Connor  
Senior Librarian

July 31, 1959



STAFFPRINCIPAL LIBRARIAN

Zada Taylor 10/52 -

SENIOR LIBRARIANS

Edna James 10/36 - 3/7/52 R\*  
 Ass't Dept. Librarian  
 Sick Leave 9 months 50/51,  
 7-10/51

Zada Taylor 2/49 - 11/6/50 P  
 Mary Hugentugler 11/6/50 - 2/18/52 T  
 Hilda Dobrin 2/18/52 - 1/58 T  
 Dorcas Connor 3/24/58 -

LIBRARIANS

Anthony Alden 8/23/50 - 4/30/51 R  
 Dorothy Askenszy 9/21/53 - 7/1/56 T  
 Sylvia Axelrod 5/1/50 - 4/15/52 P  
 Riva Bresler 49 - 9/50 T  
 Kathryn Carr 49 - 1/2/51 T  
 Giovanna Castelfranco 7/7/58 -  
 Hilda Dobrin 48 - 9/49 T  
 Anne Douglass 8/1/58 - 2/28/59 R  
 Mary Roy Grier 8/16/51 - 7/15/53 R  
 Margaret Holgate 8/10/53 - 1/54 T  
 Mary Hugentugler 47 - 1/27/50 T  
 Edna James 11/51 - 3/52 R  
 Anell Knutson 9/28/49 - 50 R  
 Margaret Jessup 5/5/52 - 2/21-55 T  
 Carl Johnson 4/52 - 6/30/52 T  
 Emily Lamar 1/15/51 - 4/52 R  
 Borghild MacKenzie 2/25/54 - 8/31/54 R  
 Robert Mautner 4/1/56 - 5/18/56 R  
 Marian Mayer 3/30/59 -  
 Dorothy Mewshaw 6/10/57 - 12/2/57 T  
 Barbara Moore 8-15-55 - 10/21/57 P  
 Mary Nunn 8/20/56 - 3/7/58 R  
 Leonelle Phillips 6/4/56 - 6/30/56 T  
 Mary Kraus Pierson 7/7/52 - 9/29/52 T  
 Morris Polan 3/25/52 - 6/25/52 R  
 Eloise Schlesinger 2/29/52 -  
 Helen Scherr Tishkoff 5/1/51 - 12/55 R  
 Joan Wieher 12/16/55 - 9/30/57 T  
 Ann Williams 10/28/57 - 4/7/58 T  
 Dagny Williams 9/24/56 -  
 Bernice Wilner 9/29/58 -  
 Bess Wootten (Children's) 46 -

LIBRARIAN-TRAINEES

Elsie Becker \*\* 5/19/58 -  
 Beverly Cooperman \*\* 8/1/57 - 10/12/57 R  
 Anne Douglass \*\* 8/1/57 - 8/1/58

LIBRARIANS-Summer Substitute

Irene Carmody 6/15 - 8/24 1953  
 6/14 - 8/20 1954  
 6/14 - 8/20 1955  
 6/11 - 8/20 1956  
 6/10 - 8/17 1957  
 6/10 - 8/16 1958  
 6/22 - 8/14 1959  
 Precious Moulson Summer 1958

INTERMEDIATE CLERK-TYPIST

Barbara Cusick	2/25/54	-	1/23/56	T
Henrietta Elsenburg	46	-		
Consuelo Kirtland	2/1/51	-	1/25/54	
	2/16/56	-	1/27/58	T
Miriam Webb	46	-	1/31/51	T

CLERK - TYPISTS

Vena Abrams	8/1/56	-	11/9/57	T
Mary Allison **	4/17/52	-	6/13/52	R
Arthur Anderson	12/1/58	-		
Edith Biggs	6/1/59	-	6/6/59	R
Sharon Boing	1/51/58	-	11/15/58	ML
			6/22/59	R
Doris Burton	4/2/56	-		
Nadine Carr	3/12/56	-	3/59	LA
Margaret Carvell	3/12/56	-	6/15/56	
Alberta Castro	7/53	-	6/54	
Arlene Curtice **	7/17/50	-	9/16/50	
Barbara Cusick	5/19/52	-	3/30/53	T
Dorothy Derby	10/1/52	-	3/28/55	LA & T
Patricia Marshall Doty **	6/9/48	-	6/50	
Patricia Gilmore	2/1/56	-	3/5/56	R
Barbara Edge	11/2/48	-	8/6/51	T
Dorothea Gaffers **	49	-	2/1/51	
David Hall **	9/5/56	-	8/30/57	R
Sonya Hammond **	2/18/58	-	4/10/58	T
Gloria Harding	2/20/52	-	3/25/52	R
Genette Hervey	9/17/45	-	1949	
Elizabeth Hill	2/4/52	-	4/16/52	R
Ethel Hitchens	9/25/50	-	1/5/52	
Geraldine Horita	12/3/57	-	7/31/59	R
Helen Hotra	7/27/49	-	11/30/54	T
Parham Kelley	1/28/55	-	3/29/56	R
Katherine King	7/16/52	-	11/1/52	
Mildred Moore Lewis	2/21/49	-	4/17/53	ML + R
Marian Megridichian	2/24/53	-	12/31/55	R
Norma Melvin	6/18/57	-		
Vivian Morse	6/12/51	-	5/19/52	T
Jane Nelligan	3/26/56	-	6/1/57	T
Virginia Netherland	5/26/52	-	9/1/52	
Karen Overgaard ** (30)	49	-	5/15/51	
Helenita Pike	9/24/53	-	3/30/55	
Joanna Reeve	47	-		
Louis Saunders	7/1/54	-	3/1/56	
	6/4/56	-		
Louise Sheffield	1/7/52	-	1/16/52	
Lee Siminowsky	6/22/59	-		
Nancy Skeen	4/1/55	-	6/29/56	R
Eleanore Swanson **	2/31/55	-		
Norma Thomas	2/15/51	-	1953 ?	R
Joan Urdank	10/4/52	-	11/16/52	T
Sylvia Casado Villalobos	3/26/53	-	2/17/56	R
Myrna Weiner **	7/14/58	-		
Earlene Williams **	6/5/58	-	6/23/58	T

MESSENGER-CLERKS (Full-time)

Anna Collier	5/21/51	-		
Evelyn Cummings	5/29/53	-	3/4/57	P
Ernestine Draughn	7/16/57	-		
Marguerite Empey	49	-	49	
Marion Jones	49	-	49	
Grace Kennedy	3/5/51	-	3/15/51	
Elizabeth Kinsdell	10/1/56	-	1/12/57	
Thelma MacKinnon	3/11/57	-	6/15/57	
Andrew Moreo	7/17/50	-	8/13/50	
Paul Schneider	49	-	49	
Harold Scott	49	-	7/1/50	
Katrina Maxwell Smith	4/19/48	-	9/21/53	
LaVerne Weary	50	-	3/1/51	
Howard Weinberg	8/13/56	-	9/22/56	
Lois Wilson	8/14/50	-		

- R - Resigned
- LA - Leave of absence
- ML - Maternity leave
- P - Promotion
- T - Transferred
  
- \*\* - 20 hours