

027.409

L87

1941/42



Los Angeles Public Library

FIFTY-FOURTH

Annual Report

1942

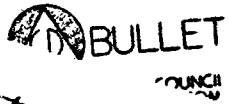
WARTIME INFORMATION SERVICE

QUESTIONS AND ANSWERS

Where do I write about prices raised above ceiling?

ANS. - The Office of Price Administration, 1031 South Broadway, Los Angeles, California.

AUTHORITY:



Q. Please give information regarding Nursery Schools?

A. Dr. Elizabeth Wood of the Los Angeles City Schools is the one to contact regarding nursery schools for defense workers' children.



Q.—My son who is in England has asked me to get him a portable radio. I have a small radio weighing less than six pounds.

A.—The postal authorities state that a radio may be sent to England if it comes under the rules for size and weight. An 11 pound weight limit is set. Size must not be more than 18 inches in length and the girth plus the length must not exceed 42 inches.

Q. Where can I get information on Civilian Pilot Training?

A. It is handled by Civil Aeronautics Administration, with a local office at 3801 Beverly Blvd., Los Angeles.

WOMEN WANTED

Where do I report irregularities in Rent Control?

ANS. - Office of Rent Control, 1018 South Broadway, Los Angeles, or the nearest local Office of Rent Control.

Where do I go to get extra sugar for canning?

ANS. - Your nearest rationing board. Call The Rationing Board, 1031 South Broadway, Los Angeles, Phone Richmond 0311, to learn the location of the nearest board.

Q. Who are eligible for the Women's Ambulance and Defense Corps?

A. Women 18 to 45 who are United States Citizens.

Union Jobs in the United States

Citizens Defense Corps

Q.—Now that there is so much talk of the Mars and other big flying ships, I would like to know if there is a technical or mechanical limit to the size of planes?

Q.—I heard that Canada has suspended state income taxes. Is this true, and if so, why?

A.—Yes, the national levies in Canada became so heavy that the Dominion had to suspend state collections. Taxpayers could not pay the duplicate federal and state levies. Montreal citizens, in some instances, had been required to pay more than they actually received as income.

A.—According to Glenn Martin, who has been flying since 1908 and who is one of the world's top plane producers, there is no technical limit to the size of planes. He claims that at Baltimore, a 250,000 pound flying boat has been designed, almost twice the size of the Mars and capable of crossing the Pacific and returning with fuel to spare. He sees the future of war and of a protected peace as well as a new kind of commerce made possible by such multi-engined colossal ships.

CAN I KEEP AN EXTRA TIRE FOR MY TRAILER?

ANS. - Only the tires mounted on the trailer.

THIRTY-FIVE

★ War queries

By FAITH HOLMES MYERS

LOS ANGELES PUBLIC LIBRARY invites you to bring your questions to the wartime information desk. Personal information on wartime questions is available to anyone.

RUSS CHASE BEATEN NAZIS 75 MILES

M'Arthur opens big tank drive

FORTS BATTER HITLER

POOL IN FRANCE

027.409
L87
1941/42

Fifty-Fourth Annual Report
OF THE
Board of Library Commissioners
LOS ANGELES PUBLIC LIBRARY



For the Year Ending
June 30, 1942

LOS ANGELES, CALIFORNIA

Los Angeles Public Library

FOUNDED IN 1872; ESTABLISHED BY ACT OF LEGISLATURE, 1874.

REORGANIZED UNDER CITY CHARTER, 1889; 1925;

SUPPORTED BY ANNUAL CITY APPROPRIATION OF SEVEN CENTS ON
EACH HUNDRED DOLLARS OF THE ASSESSED VALUATION OF REAL
AND PERSONAL PROPERTY.

BOARD OF LIBRARY COMMISSIONERS

RUFUS B. VON KLEINSMID

President

(Term expires June 30, 1944)

FRANCIS J. CONATY

Vice President

(Term expires June 30, 1947)

MRS. OTTO J. ZAHN

(Term expires June 30, 1946)

REYNOLD E. BLIGHT

(Term expires June 30, 1943)

ROBERT J. BAUER

(Term expires June 30, 1945)

City Librarian

ALTHEA WARREN



Report of the Board of Library Commissioners

TO HIS HONOR THE MAYOR AND TO THE HONORABLE
CITY COUNCIL, CITY OF LOS ANGELES

GENTLEMEN:

The Board of Library Commissioners submits herewith its fifty-fourth annual report of the Los Angeles Public Library for the fiscal year ending June 30, 1942.

This report, like almost every other report written in the United States of America in the present year, is concerned with the theme of: "How we have used our resources to make the maximum contribution to the winning of the war."

As a natural center of information, the Public Library always reflects any sudden change in trends of thought and living. The location of this Library, close to Southern California's war production and training centers, caused particularly heavy demands for aid to war workers, students, and draftees as well as information needed for a citizen's defense program in a coastal city.

Opening of many defense training courses sent instructors and students hurrying to the Library for specialized and expensive technical books in great numbers. A request was made under the Lanham Act in August, 1941, for \$5,000 to buy books on such subjects as shipbuilding, welding, and the manufacture of planes. Nearly a year later the response has come back from the Regional Director of P.W.A. that this need must be met by the municipality instead of the Federal Government.

The number of men in naval and military training in our area had so greatly increased that in October it was decided to give any man in a United States

uniform a library card without requiring any identification or guarantor other than the name and address of his superior officer, and the name and address of his nearest relative who would know when his location was transferred.

At the request of the American Library Association our City Librarian was granted a four months' leave without pay on December first, to go to the national office of the United Service Organizations in New York where a drive known as the Victory Book Campaign was launched on January 12th, to secure gifts of ten million books for men in the services. Miss Warren organized this country-wide appeal, calling upon the libraries of the country to act as receiving centers. Funds for publicity and transportation were provided by the U.S.O. and the American Red Cross. Although the goal of ten million book gifts was reached in July, 1942, books will continue to be needed in camps and for shipment overseas as long as the war lasts. Libraries, everywhere, are still eagerly seeking and dispatching gifts of books.

WAR INFORMATION DESK

Even before the declaration of war by the United States, the mounting number of requests for information concerning Army and Navy rulings, Government specifications for war contracts, and preparation for defense jobs, had convinced librarians in Los Angeles that a clearing house for such information should be established. The Los Angeles Public Library seemed the central location, and Miss Margaret Gabriel Hickman, Foreign Department Librarian, was asked to take charge of organizing this new service. She opened the new Wartime Information Desk on December 18, 1941. Her staff consisted of librarians who gave part time from the Central Library departments which had the books and reference sources on war subjects and from the Municipal Reference Library. A prominent location for the Wartime Desk was selected in the center of the first floor lobby—a desk facing all four directions and surrounded by exhibit cases. It was not long before 300 questions a day came in by personal call or telephone, and 150 letters of inquiry were received each week. A "War Queries" column in the Los Angeles Daily News invites questions and keeps the Library in the mind of the public as a place where dependable and up-to-date war facts are to be had twelve hours a day.

CHANGES IN HOURS

Following the first air-raid warnings and blackouts in mid-December, it was urged that people keep off the streets after dark. It was therefore decided to close all libraries at 5 p.m. With the change to "Pacific war time" and increased daylight, hours were extended to 6 p.m. and the Central Library and eleven largest branches were kept open on Sundays from 1 to 6 p.m. It was found that lack of evening hours was greatly missed by employed people and college and high school students, and therefore the Library restored evening hours May 1st, 1942. The Central Library returned to its twelve hours of service daily (9 a.m. to 9 p.m.) with the periodical and newspaper rooms open from 1 to 9 p.m. on Sundays. The four regional branches (Van Nuys, Hollywood, Vermont Square, and San Pedro Branches) are now open for the same schedule as the Central building, except that they are closed on Sundays. The ten next largest branches are open

Monday through Friday, 9 a.m. to 9 p.m.; and are closed on Saturdays at 6 p.m. The middle group of branches, 16 in number, are open Monday through Friday, 1 to 9 p.m., and Saturdays, 9 a.m. to 1 p.m. The ten smallest branches are open three days a week from 1 to 9 p.m. on Mondays, Wednesdays and Fridays.

In April the Citizen's Transportation Committee made recommendations urging municipal government offices to open at 7:30 a.m., and close at 4:15 p.m. to spread the periods of heavy traffic. The Municipal Reference Library in the City Hall and its two branches in the Water and Power Department and the Health Department are conforming to this change as are all the non-public departments on the third floor of the Central Building.

CIVILIAN DEFENSE

Before the end of December the library staff was organized for participation in civilian defense . . . fifty-eight employees took beginners' courses in first aid and twenty passed the advanced course. Committees worked out procedure for blackout and for fire brigades to protect the Central Building. The Fire Department has given three lectures and shown a film on how to fight incendiary bombs. Each of the forty branch buildings has a room where the staff and public may take refuge in case of attack. The lecture room on the first floor of the Central Building has also been blacked out and plenty of temporary signs direct the public. A trained nurse has been added to the staff to head the first-aid work and to care for the public in an emergency. She acts as Air Raid Warden during the evenings in the Central Library.

Faith Holmes Hyers, our publicist, was lent to the Civilian Defense Council in the City Hall to assist in preparing the pamphlet "Citizen's Guide for Civilian Defense." She also was asked by Mayor Bowron to edit the City's Annual report for 1941, called "Your City Geared to Defense."

During the early weeks of the emergency, ten of our branch libraries acted as registration centers for volunteer civilian defense workers. War rationing boards are now located in the clubrooms of four branches: Arroyo Seco, John Muir, Lincoln Heights and Vernon. All the larger branches display war pamphlets and other materials and are prepared to

answer war queries. The War Information Desk at the Central Building may be reached by telephone if the branch files prove inadequate.

Of our three branch buildings closed for lack of funds, two are now in war service. Alessandro is an Air Raid Warden's centre, and Figueroa is operated by the W.P.A. for the processing and distribution of books collected by the Victory Book Campaign for the camps of Southern California.

NEED OF FUNDS

Because of the phenomenal industrial growth of Los Angeles through its location as the centre of a defense area, and with many new housing projects to be opened by the City Housing Authority, the Public Library has an opportunity to offer substantial aid to the war effort by furnishing books to workers in airplane factories who are studying for promotion; to officers in the armed services seeking to stimulate recruitment and to train men; to small manufacturers who have received Government contracts and need the newest methods in personnel management and factory lay-out.

The library budget is tragically inadequate for this opportunity. This year we have 67c per capita in tax receipts in contrast to over a dollar per capita ten years ago. One adjustment which would provide enough money to operate three branches in the fast-growing, outlying areas, now unserved, would be refunds of our bills for electricity and water at the end of each fiscal year. These refunds are received by all the Council-controlled departments. Ever since the electrical services of the Los Angeles Consolidated Gas and Electric Company were taken over by the Department of Water and Power, the municipality has been compensated for the loss of the taxes on this utility by an annual transfer of funds which have been distributed to the departments in the amounts of their expenditures for light and water. The Departments of Parks, Playground and Recreation, the Harbor and the Library have not shared in this allocation because the Charter grants them a fixed minimum of support. The City Attorney has ruled that an amendment to the City Charter is necessary to secure what we believe to be the equal right of all departments. The library pays to the municipally owned Water and Power Depart-

ment about \$3,000 each year for water and \$16,000 for electricity.

Another one of the numerous ways in which library income is being diminished is that under the Lanham Act the Federal Housing authorities are exempt from municipal taxation, but at the end of each year of operation 2½ per cent of the rentals received are paid back to the general fund of the City to compensate for this tax exemption. These same departments—Parks, Playgrounds and Recreation, the Harbor and the Library receive no share in the restitution. The City Council could, of course, grant from the general fund the library's share of this loss in income as well as a refund for services of the municipally owned Water and Power Department.

STAFF LOSSES EQUAL ONE A DAY

Never in library history have there been so many resignations as from January 1st to July 1st, 1942. There are 22 names on our service roll of employees on leave in the Army, Navy, Marines and Coast-guard. Messenger clerks are constantly shifting, as they often move on to defense industries before receiving their second paycheck. Because library salaries are the lowest among City departments, many of our experienced clerk-typists have transferred to the Bureau of Engineering, Bureau of Budget and Efficiency, the Civil Service, and the Health Departments, the Mayor's Office, the Departments of Playground and Recreation, Purchasing, Police and Water and Power. Two of our librarians are serving in the Army libraries at Camp Roberts. It is almost impossible to secure men or boys for part-time janitors' positions in branches or to shelve books. It is hoped that women and girls may be found to keep our buildings clean and in order.

FIVE YEARS OF RETIREMENT PROGRAM

In the five years since the pension system was established for our department, thirty-five people have retired. Of these, eight were ineligible to receive pensions since they were part-time employees

who had not contributed to the fund. Of the twenty-seven who have retired on pay, the classification is as follows:

Department Librarians	2
Branch Librarians	6
Assistant Department Librarians	2
Accountant (for total disability)	1
Librarians	1
Clerical Library Aids	2
Building Maintenance	13
1 Carpenter	
1 Building Maintenance Foreman	
11 Janitors	

A great shock and loss befell the Library with the sudden death of Miss Betty K. Landon on November 29, 1941. She was assistant Department Librarian in the Registration Department and had given thirty-four years of competent, composed and cheerful service to our institution.

On January 1, 1942, Miss Susanna Ott retired as head of the History Department. Her absolute devotion to the Library, where she had worked with a brilliant gaiety and an unbelievable variety of talents for more than thirty-seven years, will remain as a high example to all her associates. Miss Mary Helen Peterson, with long experience in the department, succeeds her.

Mr. Dewey L. Gardner, chief accounting employee of the Library department since April, 1929, was obliged to retire because of ill health on March 1st. It is hard to lose a person of such probity and friendliness who is in the very prime of life. A civil service examination had to be held to fill his vacancy. Mr. Frank B. Bittle comes from the office of the City Controller to take this responsible position at the opening of the new fiscal year.

The library staff, including substitutes, numbers 683 individuals or 558 and 19/20 in terms of full time workers. Of these, 34 per cent are professional librarians, 46 per cent are clerical and 11 per cent are concerned with building operation. The Bindery staff numbers 1 per cent, and the substitutes, approximately 7 per cent of the total. The Board takes pride in the spirit of eager service, enterprise and loyalty which characterize this staff.

PUBLIC RELATIONS

A committee of the staff with the Library Publicist as chairman carried out two programs for book-lovers of the City. The first was in observance of the nationally celebrated Book Week, which was opened on November third with a dinner at the Women's Athletic Club. President von KleinSmid acted as toastmaster, and friends of the Library who spoke included such well-known authors as Rachel Field, Inglis Fletcher and Armine von Tempski, and such publishers as Harold Latham of Macmillan's. In the spring a "Friends of the Library" luncheon at the Biltmore welcomed the City Librarian home from New York and the Library was honored by having Mayor Bowron as the opening speaker.

Members of the library staff have contributed to the chief professional programs in the state. Mrs. Prudence Winterrowd, librarian of the Health Department Library, attended the annual meeting of the League of California Cities in Sacramento, October 14 to 16. Twelve of our librarians went to the annual meeting of the California Library Association in Del Monte, October 16 to 18. There was a large attendance at the Southern District meeting of the State Association at Occidental College on February 28. By the time that the American Library Association assembled in Milwaukee on June 22, however, it seemed the better part of patriotism to curtail travel so that only one member of our staff attended the National Conference. This was Miss Rosemary Livsey, who was in the Middlewest on a six months' leave of absence, without pay, to work out a program of rural library betterment in counties of Southern Michigan under the Kellogg Foundation.

CHANGES IN THE LIBRARY BOARD

On July 1, 1941, Mrs. Otto Zahn was reappointed Library Commissioner by Mayor Bowron. She has served the Library a total of twenty-five years. Vice-President Conaty, who is the senior member of the five commissioners in continuous service, was likewise reappointed when his term expired on July 1, 1942. Mr. E. N. Martin resigned from the Board July 21, 1941, when Mayor Bowron transferred him to the Board of Police Commissioners. His place was filled by Mr. Robert J. Bauer, president of the Na-

tional Association of Better Business Bureaus, who took his oath of office on March 17, 1942. Mr. Bauer has served as a Commissioner of the Fire Department, so that the administration of City government is already familiar to him.

THE LIBRARY AND THE YEAR AHEAD

When the budget for the year 1942-43 was found to show an increase of \$28,000 above the library appropriation of the year before, it was decided that \$25,000 of this amount should be spent for books. Ten years of diminishing funds have meant that our Library has lost its place in the book collection. According to accepted standards a city of our size should own a book and a half for every citizen. Using the 1940 census figures of 1,504,277, our present collection is only one and one-hundredth of a book per capita. Our circulation under war conditions shows a drop of 17 per cent below the book use of the previous year. Books borrowed numbered 7,319,594. It is evident that greater employment and the many calls for volunteers in defense work consume much of the time formerly spent by the public in reading. The majority of those who frequent the

Library are using the reference resources or are borrowing serious reading which may be taken out for a month's loan. The percentage of population holding library cards is 23.40 per cent, although in the years when Los Angeles supported its library generously, a third of the inhabitants were enrolled as readers.

To the thinker, however, there has never been a time when truth, fact, and ideas are so indispensable. Life in America is infinitely precious to us today, because it still protects radiating centers of quiet beauty and continuing search for knowledge and truth.

We know that our Mayor and our City Council believe that books for everyone are most essential in time of war, and that they will fight for their protection and extension.

Yours most respectfully,

BOARD OF LIBRARY COMMISSIONERS.

Rufus B. von KleinSmid, president.

Francis J. Conaty, vice-president.

(Mrs. Otto J.) Frances M. Harmon-Zahn

Reynold E. Blight

Robert J. Bauer

September 23, 1942.

LIBRARY ADMINISTRATION

ALTHEA WARREN, City Librarian
ROBERTA BOWLER, Assistant City Librarian

CENTRAL LIBRARY — 530 SOUTH HOPE STREET

Hours: 9 a.m. to 9 p.m. week days

Limited reading room service Sundays, 1 to 9 p.m.

Accounting and Purchasing Department	*D. L. Gardner
Adult Education Department	Mary Alice Boyd
Art and Music Department	Gladys Caldwell
Book Binding Department	Neltje T. Shimer
Book Order Department	Albert C. Read
Branches Department	Roberta Bowler
Branches: Stations	Annabel Learned Fleming
Branches: Work with Children	Gladys English
Catalog Department	Frances R. Foote
Fiction Department	Rhoda Williams Marshall
Foreign Department	Margaret Gabriel Hickman
History Department	**Susanna C. Ott
Library Publicist	Faith Holmes Hyers
Literature and Philology Department	Katharine Kendig Garbutt
Municipal Reference Department	Josephine B. Hollingsworth
Municipal Reference Library	300 City Hall
Power and Light Division	207 South Broadway
Public Health Division	116 Temple Street
Periodical Department	Blanche E. McKown
Philosophy and Religion Department	Louise E. Jones
Registration and Receiving Department	Blanch L. Unterkircher
Science and Industry Department	Anne F. Leidendeker
Sociology Department	Lucy K. Swinnerton
Teachers' and Children's Department	Rosemary Earnshaw Livsey

*Mr. Gardner retired March 1st, 1942. Frank B. Bittle appointed July 1st, 1942.

**Miss Ott retired January 1st, 1942. Miss Peterson appointed June 1st, 1942.

LOS ANGELES PUBLIC LIBRARY ORGANIZATION CHART 1942

LEGEND

— DIRECT LINE OF AUTHORITY

- - - - - ADVISORY AND COORDINATING FUNCTIONS; ALSO SERVICE TO OTHER DEPARTMENTS AND BRANCHES



BRANCHES

SIZE OF BOX INDICATES NUMBER OF HOURS OPEN PER WEEK

	72 HOURS
	69 HOURS
	40 HOURS
	24 HOURS



BOARD OF LIBRARY COMMISSIONERS

ACCOUNTING AND PURCHASING

MULTI-GRAPH

CITY LIBRARIAN

SECRETARY OF THE BOARD (HANDLES CIVIL SERVICE)

GENERAL OFFICE

TELEPHONE SERVICE

PHOTOSTAT DEPARTMENT

CHECK DESKS

ELEVATORS

NURSE

CENTRAL LIBRARY

(PERSONNEL ADMINISTRATION; ACTS IN ABSENCE OF CITY LIBRARIAN)

(PERSONNEL SELECTION)

ASSISTANT CITY LIBRARIAN IN CHARGE OF PERSONNEL AND EXTENSION

(SERVICE)

NON-PUBLIC DEPARTMENTS

(SERVICE)

(SERVICE)

SUBJECT DEPARTMENTS

(PERSONNEL FOR WARTIME INFORMATION DESK TAKEN FROM SUBJECT DEPARTMENTS)

WARTIME INFORMATION DESK

(SERVICE)

MUNICIPAL REFERENCE

SOCIOLOGY

ART AND MUSIC

ADULT EDUCATION

LITERATURE AND PHILOLOGY

HISTORY

PERIODICAL

SCIENCE AND INDUSTRY

PHILOSOPHY AND RELIGION

TEACHERS' AND CHILDREN'S

FICTION

FOREIGN

BRANCHES DEPARTMENT

MUNICIPAL REFERENCE LIBRARY 300 CITY HALL

POWER AND LIGHT DIVISION 207 SO. BROADWAY

PUBLIC HEALTH DIVISION 116 TEMPLE ST.

ART ROOM

MUSIC ROOM

INFORMATION DESK

LIBRARY SCIENCE COLLECTION

MAP ROOM

CALIFORNIA

GENEALOGY ROOM

NEWSPAPER ROOM

PATENTS AND DIRECTORIES ROOM

BOOKS FOR THE BLIND

TEACHERS' ROOM

CHILDREN'S ROOM

DEPARTMENT OF WORK WITH CHILDREN

INTER-LIBRARY LOAN

40 BRANCHES

BRANCHES OFFICE

STATIONS OFFICE

BRANCH UNION LIST

DELIVERIES

62 STATIONS

BUILDING DEPARTMENT

REGISTRATION AND RECEIVING

DELINQUENCY AND THEFT

ORDER

CATALOG

BOOK BINDING

PUBLIC RELATIONS

HOLLYWOOD

SAN PEDRO

VAN NUYS

VERMONT SQUARE

BRANCH UNION LIST

DELIVERIES

62 STATIONS

ENGINEER'S OFFICE

JANITOR'S OFFICE

CARPENTER SHOP

GARDENERS

SERIALS

MULTI-GRAPH

MENDERY

MIMEO-GRAPH

ANGELES MESA

ARROYO SECO

ASCOT

BENJAMIN FRANKLIN

CAHUENGA

FELIPE DE NEVE

LA CIENEGA

MARK TWAIN

SIDNEY LANIER

UNIVERSITY

GUARD

EAGLE ROCK

EL SERENO

HYDE PARK

JEFFERSON

JOHN C. FREMONT

JOHN MUIR

JUNIPERO SERRA

LINCOLN HEIGHTS

MEMORIAL

PIO PICO

VENICE

WASHINGTON IRVING

WEST HOLLYWOOD

WEST LOS ANGELES

WILMINGTON

WILSHIRE

CANOGA PARK

ECHO PARK

GARDENA

HELEN HUNT JACKSON

HENRY ADAMS

MALABAR

PALMS

ROBERT LOUIS STEVENSON

VERNON

WATTS

BRANCH LIBRARIES

Regional Branches open Monday to Saturday, inclusive, 9 a.m. to 9 p.m.

BRANCH	ADDRESS	IN CHARGE
Hollywood	1623 Ivar Avenue	Alice M. Scheck
San Pedro	931 S. Gaffey St.	Hortense S. Mitchell
Van Nuys	14555 Sylvan Way	Mary E. Strong
Vermont Square	1201 W. 48th St.	Helen L. Spotts

**Branches open Monday to Friday, inclusive, 9 a.m. to 9 p.m.
Saturday, 9 a.m. to 6 p.m.**

BRANCH	ADDRESS	IN CHARGE
Angeles Mesa	2700 W. 52nd St.	Elza M. Blanchard
Arroyo Seco	6145 N. Figueroa St.	Dorothy A. Pinneo
Ascot	256 W. 70th St.	Ora A. Neely
Benjamin Franklin	2200 E. First St.	Reba Dwight
Cahuenga	4591 Santa Monica Blvd.	Helen Seymour
Felipe de Neve	2820 W. 6th St.	Jessie I. Cavanaugh
La Cienega	2619 S. La Brea Ave.	Gertrude M. Bergman
Mark Twain	11111 S. Main St.	Eleanora O. Crowder
Sidney Lanier	5211 Tujunga Ave.	Miriam S. Rood
University	3420 S. Hoover St.	Mildred Sowers

**Branches open Monday to Friday, inclusive, 1 p.m. to 9 p.m.
Saturday, 9 a.m. to 1 p.m.**

BRANCH	ADDRESS	IN CHARGE
Eagle Rock	2225 E. Colorado Blvd.	Althea Jillson
El Sereno	5022 Huntington Dr.	Eleanor E. Smart
Hyde Park	6527 Crenshaw Blvd.	Ada Nelson Whiting
Jefferson	2211 W. Jefferson Blvd.	Miriam R. Myers
John C. Fremont	6121 Melrose Ave.	Anne Lenora Work
John Muir	1005 W. 64th Street	Ione Morrison Rider
Junipero Serra	4255 S. Olive St.	Gladys M. Crowe
Lincoln Heights	2560 N. Workman St.	Hubert B. Frazier
Memorial	4625 W. Olympic Blvd.	Nettie M. Guiwits
Pio Pico	1025 S. Oxford St.	Eunice L. Watkins
Venice	610 N. California St.	Genevieve Thompson
Washington Irving	1803 S. Arlington Ave.	Marion B. McGrew
West Hollywood	1403 N. Gardner St.	Lulah Lloyd
West Los Angeles	11354 Santa Monica Blvd.	Martha W. Abell
*Wilmington	309 W. Opp St.	Hortense S. Mitchell
Wilshire	149 N. St. Andrews Pl.	Anna-Marie Hook

*Closed Friday; open Saturday 1 to 9 p.m.

Branches open Monday, Wednesday, Friday, 1 p.m. to 9 p.m.

BRANCH	ADDRESS	IN CHARGE
Helen Hunt Jackson	2330 Naomi Avenue	Maibelle Jennings
Malabar	2801 Wabash Ave.	Nell S. Steinmetz
Vernon	4504 S. Central Ave.	Miriam Matthews
Watts	9901 Grandee St.	Miriam Matthews

Branches open Monday, Wednesday, Saturday, 1 p.m. to 9 p.m.

BRANCH	ADDRESS	IN CHARGE
Canoga Park	7260 Owensmouth Ave.	Rosaleen Murman
Echo Park	520 Glendale Blvd.	Nell S. Steinmetz
Gardena	561 W. Gardena Blvd.	Katie Ballmer
Henry Adams	3534 Larga Ave.	Jennie D. Raymond
Palms	10306 Woodbine St.	Nellie H. Smith
Robert Louis Stevenson	803 Spence St.	Jeannie T. Shute

Sub-Branches (Stations) open Monday, Wednesday, Friday, 2 p.m. to 9 p.m.

BRANCH	ADDRESS	IN CHARGE
*Annandale	7121 North Figueroa St.	Catherine Hickman (under Dorothy Pinneo)
Edendale	2030 Glendale Blvd.	Martha M. Rings
Richard Henry Dana	3320 Pepper St.	Barbara Moore

*Closed July 1, 1942.

CIRCULATION FIGURES

CLASSIFIED STATISTICS OF CIRCULATION

		Central Library	Branches	Total
General	000	6,820	14,632	21,452
Philosophy	100	57,202	75,464	132,666
Religion	200	33,535	25,138	58,673
Social Science	300	91,036	99,643	190,679
Language	400	5,971	7,543	13,514
Science	500	39,091	60,039	99,130
Useful Arts	600	113,232	181,060	294,292
Fine Arts	700	66,634	104,266	170,900
Literature	800	85,675	154,204	239,879
History	900	48,672	127,443	176,115
Travel	910	35,417	134,159	169,576
Biography	920	22,365	64,765	87,130
Juvenile Non-Fiction (including Easy Books)		51,205	903,835	955,040
French Non-Fiction		5,043	1,290	6,333
German Non-Fiction		4,128	1,030	5,158
Italian Non-Fiction		766	261	1,027
Russian Non-Fiction		2,408	679	3,087
Spanish Non-Fiction		9,288	3,662	12,950
Yiddish Non-Fiction		569	742	1,311
Other Languages		3,168	363	3,531
Braille		59	5	64
Music		94,485	20,433	114,918
Juvenile Fiction		30,623	706,498	737,121
Adult English Fiction		419,421	2,413,764	2,833,185
Adult Foreign Fiction		52,231	23,748	75,979
Pay Fiction		87,486	345,625	433,111
Magazines Bound		890	1,692	2,582
Magazines Unbound		182,783	206,657	389,440
Juvenile Magazines Bound		12	26	38
Juvenile Magazines Unbound		1,848	44,975	46,823
Braille Magazines		5	0	5
Pamphlets		17,636	26,247	43,883
Pamphlets Braille		2	0	2
TOTALS		1,569,706	5,749,888	7,319,594
Pictures		122,381	12,782	135,163
Percentage loss over 1940-41				17.24%

BOOKS IN LIBRARY, JUNE 30, 1942

	Phil. & Rel.	Sociology	Teachers	Mun. Ref.	Sci. & Ind.	Art & Music	Lit. & Phil.	History	Fiction	Foreign	Adult Educ.	Blind	Periodicals	Child. Room	Catalog	Order	Branches	Total
000 . . .	124	150	106	672	135	99	6,791	560	74	0	183	14	553	501	1,286	1,074	12,530	24,852
100 . . .	13,077	0	2	170	0	1	2	0	0	0	116	20	7	108	1	0	17,403	30,907
200 . . .	20,436	0	0	3	0	3	5	34	0	0	34	105	19	672	1	2	14,003	35,317
300 . . .	14	71,271	21,835	13,133	280	8	16	87	1	0	242	38	45	3,319	32	45	66,982	177,348
400 . . .	17	2	4	0	7	13	3,578	26	4	0	52	4	3	201	51	1	3,818	7,781
500 . . .	1	1	1	883	25,209	1	1	3	0	0	157	49	10	2,111	3	2	29,706	58,138
600 . . .	1	14	13	11,838	60,870	9	6	2	0	0	148	36	12	1,747	5	30	58,048	132,779
700 . . .	0	0	2	1,464	4	32,447	11	11	1	0	197	29	11	1,597	23	0	42,778	78,575
800 . . .	20	0	1	193	1	12	61,798	8	79	0	295	67	31	2,970	16	34	77,238	142,763
900 . . .	18	2	2	347	1	7	19	41,218	2	0	59	11	10	2,575	1	37	60,831	105,140
910 . . .	10	1	1	8	1,467	12	2	21,945	2	0	30	43	23	2,538	7	6	53,178	79,273
920 . . .	3	2	8	5	2	4	49	20,856	3	0	98	74	20	1,799	37	8	34,821	57,789
Foreign . .	0	0	0	0	0	0	0	0	0	87,491	0	0	0	0	0	0	5,476	92,967
Maps (91) .	0	0	0	2	2	0	0	716	0	0	0	0	0	9	0	0	330	1,059
Music . .	0	0	0	0	0	26,896	0	0	0	0	0	7	0	261	0	0	7,526	34,690
Newspapers	2	2	0	0	0	0	0	0	0	0	0	0	6,799	0	0	0	0	6,803
Periodicals	2,437	3,508	1,692	0	15,024	3,901	2,224	17,191	8	0	0	0	6	531	0	6	10,536	57,064
Special coll.	27	10	0	0	2	5	116	1,213	9	0	0	0	0	39	0	0	0	1,421
Easy books	0	0	1	0	0	0	0	0	0	0	0	0	1	3,724	0	0	33,197	36,923
Fiction . .	0	0	0	0	0	1	1	0	109,581	0	165	249	9	10,211	0	0	354,901	475,118
Unclassed .	0	0	0	0	0	0	0	0	0	0	0	409	0	0	0	0	0	409
Total . . .	36,187	74,963	23,668	28,718	103,004	63,419	74,619	103,870	109,764	87,491	1,776	1,155	7,559	34,913	1,463	1,245	883,302	1,637,116
In process .	0	0	0	440	0	0	0	0	0	0	0	0	0	0	7,365	0	0	7,805
Grand Total	36,187	74,963	23,668	29,158	103,004	63,419	74,619	103,870	109,764	87,491	1,776	1,155	7,559	34,913	8,828	1,245	883,302	1,644,921
Pamphlets	3,433	91,569	52,059	32,435	127,905	3,626	20,037	6,239	1,041	675	6,657	174	199	1,897	0	2,672	111,527	462,145
Maps . .	0	0	0	133	0	0	0	8,626	4	1	0	0	0	80	0	0	3,649	12,493
Pictures . .	75	0	0	0	0	37,423	0	5,364	1,998	0	0	0	0	0	0	0	59,361	104,221

SUMMARY OF STATISTICS

(According to recommendations of the American Library Association)

LOS ANGELES PUBLIC LIBRARY

Los Angeles, California

Founded 1872 as Library Association. Established 1874 by Act of Legislature

REPORT OF YEAR ENDING JUNE 30, 1942

ALTHEA WARREN, City Librarian

Population served (City) 1,504,277 (1940 census)

Free for lending, free for reference. Open, 358 days, closed on New Year's Day, Memorial Day, Independence Day, Labor Day, Armistice Day, Thanksgiving Day and Christmas Day.

Hours (Central Library) daily 9 a.m. to 9 p.m.; Sundays 1 to 9 p.m., Reading Room only. Total for week, lending 72 hours, for reading, 80 hours.

AGENCIES

Total Number of Agencies	106
Consisting of:	
Central Library	1
Branches	40
(35 in Library Buildings, 5 in rented quarters)	
Municipal Reference Department	3
Stations:	62
Community	37
Fire Stations	15
Summer Camps	2
Institutional Homes	7
Industrial	1

USE

	Volumes	Percentage of Total Circulation
Number of volumes of adult non-fiction lent for home use	2,238,299	30.58%
Number of volumes of adult fiction lent for home use	3,342,275	45.66%
Number of books for children lent for home use	1,739,020	23.76%
Total number of volumes lent for home use	7,319,594	100.00%
Circulation per capita (1940 U. S. census figures)		4.9
Circulation per registered borrower		20.70
Circulation per library employee (in terms of full-time equivalent and omitting janitorial and building force)		15,280.9
Turnover of book stock (total circulation divided by total number of volumes in collection)		4.4
Period of usual loan . . . 28 days, except for recent non-fiction 14 days, and current fiction 7 days		
Additional circulation: Pictures		135,163

REGISTRATION

	Adult	Juvenile	Total
Number of borrowers registered during year	87,057	21,490	108,547
Total number of registered borrowers	295,915	56,143	352,058
Registration period, years			3
Percentage of population registered as borrowers (1940 U. S. census)			23.40

BOOK STOCK

Number of volumes at beginning of year	1,656,791
Number of volumes added during year	87,981
Total	1,744,772
Number of volumes lost or withdrawn	99,851
Total number of volumes June 30, 1942	1,644,921
Number of volumes per capita (1940 U. S. census)	1.0
Number of volumes per registered borrower	4.6
Number of newspapers currently received	135
Number of periodicals, exclusive of newspapers, currently received	2,884

FINANCIAL REPORT

FINANCIAL REPORT OF THE LIBRARIAN FOR THE YEAR ENDING JUNE 30, 1942

(Rate of Tax Levy for Library—7/10 of a Mill)

RECEIPTS

Local taxation	\$ 908,811.33
Tax adjustment from previous year	1,605.08
Fines on overdue books and miscellaneous	84,953.28
Rental collection	26,309.42
Other sources:	
City Council appropriation for Municipal Reference Library	10,380.00
Reimbursement for operating Department of Water and Power Library	5,959.60
TOTAL	\$1,038,018.71
Unexpended balance from previous year	70,997.79
TOTAL	\$1,109,016.50

PAYMENTS

Salaries, library staff	\$ 650,892.52
Salaries, janitors, engineers, building force	84,005.19
Books and periodicals	130,481.15
Binding and rebinding	41,121.62
Supplies, stationery, printing	4,009.56
Telephone, postage, freight, express, motor vehicle operation	10,432.73
Cleaning supplies and equipment	3,540.68
Repairs, minor alterations, furniture, equipment	3,988.87
Rent	7,146.25
Heat, light, water	46,623.73
Insurance	452.34
Other items	17,710.89
TOTAL OPERATING EXPENSES	\$1,000,405.53
Capital expenses: buildings, site, additions	3,889.70
Total expenditures	\$1,004,295.23
Unexpended balance	104,721.27*
TOTAL	\$1,109,016.50

*Includes \$23,248.29 encumbered.

